

Agenda
Executive Committee
AANS/CNS Joint Section on Disorders of the Spine and Peripheral Nerves
Saddlebrook Resort, Tampa, Florida
Wednesday, March 5th, 2003

Call to order
Review minutes (9/23/02)

N Baldwin
C. Branch

Old Business

ABSS
Spine Fellowships
SPORT Study
World Spine
Spine Section Research Fund
Spinal Stenosis Study

A. Dwyer
R. Haid
J. Guest/P. Gerszten
E. Benzel
C. Dickman
M. Hadley

Treasurer's Report

R. Rodts

Committee Reports

Annual Meeting
Exhibits
Future Sites
Education Committee
Newsletter
Rules and Regulations
Nominating Committee
Awards Committee
Research Committee
Publications Committee
Web Site
Guidelines Committee
Membership Committee
Outcomes Committee
CPT Committee
Peripheral Nerve Task Force
Washington Committee
Neurosurgery P.A.C.

J. Alexander/D. Resnick
M. McLaughlin
Alexander/Papadopoulos
R. Heary
Hurlbert/Khoo
D. DiRisio
P. McCormick
C. Paramore
J. Guest
V. Traynelis
A. Levi/C. Wolfla
D. Resnick
C. Lauryssen
P. Gerszten
G. Przybylski/J. Piper
R. Midha
R. Fessler
S. Ondra

New Business

Annual Meeting Fee Waiver for Speakers

Committee Grid Review
Executive Membership Directory

C. Branch/N. Baldwin

**Meeting Minutes of the Executive Committee
AANS/CNS Joint Section on Disorders of the Spine and the Peripheral Nerves**

**Philadelphia Marriott
Monday, September 23, 2002 12:15 p.m.**

The meeting was called to order by Dr. Nevan Baldwin.

MEMBERS PRESENT: Joseph T. Alexander, M.D., F.A.C.S.; Ronald I. Apfelbaum, M.D.; Nevan G. Baldwin, M.D.; Edward C. Benzel, M.D.; Charles L. Branch, M.D.; Tanvir F. Choudhri, M.D.; Curtis A. Dickman, M.D.; Darryl J. DiRisio, M.D.; Richard G. Fessler, M.D.; Peter Gerszten, M.D.; Ziya L. Gokaslan, M.D.; James D. Guest, M.D.; Regis W. Hajd, Jr., M.D.; H. Louis Harkey, M.D.; Robert F. Heary, M.D.; R. John Hurlbert, M.D., PhD; Allan D. Levi, M.D., PhD; Paul C. McCormick, M.D.; Mark McLaughlin, M.D.; Rajiv Midha, M.D.; Stephen L. Ondra, M.D.; Christopher G. Paramore, M.D.; Daniel Resnick, M.D.; Gerald E. Rodts, M.D.; and Christopher I. Shaffrey, M.D.;

GUESTS: James R. Bean, M.D.; Stewart B. Dunsker, M.D.; Mitchell R. Gropper, M.D.; Mark N. Hadley, M.D.; Allen H. Maniker, M.D.; Ms. K. Orico; and Gregory R. Trost, M.D.

We reviewed the minutes from the Monday, April 8, 2002 meeting. Corrections were noted and the minutes approved.

A. OLD BUSINESS

1. Treasurer's Report. The Treasurer's report was presented by Mr. Engelbreit and Dr. Rodts. We reviewed the budget and the finances of the Section. The cost savings associated with fellowship advertising were detailed. Projected revenues for fiscal year 2003 were presented at \$116,000.00. The Section grants appear to be budget neutral. The budget for the Section meeting in February 2003, as approved by the Executive Committee in April, was also reviewed.
2. SPORT Study. The SPORT Trial Outcome Study was reviewed by Dr. McCormick. There continues to be an interest on the part of Neurosurgery to present to the public an alternative trial that would more accurately represent spine care. Dr. McCormick proposed that the Section, could in fact, acquire data through a more cost-effective way than the SPORT trial. He also reviewed the concerns with the SPORT Outcome data that were affected by the study design. Dr. Dunsker also commented on the impact of the flawed SPORT study. Dr. Fessler reported that the position of the NASS with regard to the SPORT trial was also under consideration.

Dr. Mark Hadley presented a proposal for a Spinal Stenosis Outcome Study and the basic protocol was distributed to the members. This study involves a rigorously selected group of patients study designed to validate the benefit of surgery in the most profound spinal stenosis patients. The consensus was that this was a very reasonable proposal and the Executive Committee approved conceptual funding of this trial with \$40,000.00 from the Joint Section and then a proposed \$20,000.00 both from the CNSS and AANS. Dr. Resnick made a motion to support this study and its funding. Discussion ensued with some concerns about the validity of the trial being weakened by self-funding. Drs. Hadley and others indicated that a clean study would overcome this potential flaw.

Actions. The motion was approved to fund the study as proposed. Drs. Hadley and McCormick will pursue further development and report at the next meeting.

3. World Spine II. World Spine II activity was discussed by Dr. Benzel. There is a concern with the early abstract submission date that could not be rectified. Another issue continues to be the contract with NASS; it has not been finalized.

Actions. Dr. Baldwin will continue to work with NASS to finalize the financial details and accountability. The algorithm for determining how to split or share the risk and reward of this venture was mandated as well. Dr. Branch moved and Dr. McLaughlin seconded the motion that we finalize the contract with NASS with an equal sharing of net revenue or loss. There will be a consideration for an endowment of World Spine III based on the fiscal health of World Spine II.

4. Cervical Spine Research Society (CSRS). The Cervical Spine Research Society proposal was reviewed by Dr. Apfelbaum. He requested that the Section consider joint educational ventures with the CSRS. He will have the Education Committee consider and propose opportunities.

5. The Awards Committee Report was presented by Dr. Paramore. At this time not many requests for awards. He will send letters to program directors and fellowship directors soliciting entries for the award positions. The Executive Committee discussed the actual awards and there is some confusion with regard to naming. The Cloward Award is primarily funded by Medtronic/Sofamor, Danek. The Sonntag Award is primarily funded by Synthes and Asculap. The Larson Award is funded by DePuy Acromed and Codman.

Actions. Discussion continued about advertising fellowship awards. Drs. Paramore and Gokaslan will make appropriate advertisements for the

fellowship awards. The motion was made and passed to continue to solicit funding for additional awards.

6. Peripheral Nerve Task Force. The Peripheral Nerve Task Force questionnaire was reviewed by Drs. Midha and Maniker. This study validated the situation that the majority of the Spine Section members are not heavily involved in peripheral nerve surgical treatment.
7. Joint Section Member Services Dr. Baldwin presented a discussion regarding Members Services documentation.
8. American Board of Spine Surgery (ABSS). The American Board of Spine Surgery was discussed by Dr. Baldwin. The Joint Section will consider inviting an ABSS representative to the Joint Section to present their position and case. At this point, it appears that this group continues to function outside the parameters of Specialty Board structure.

Committee Reports

1. Washington Committee. The Washington Committee report was presented by Dr. Fessler. The current malpractice crisis is growing. Call for tort reform that is being responded to in Washington. The resident work hours issue is not likely to be modified. HIPPA continues to evolve. Dr. Fessler made the petition to support the Neurosurgical PAC.
2. Publications Committee. The publications affecting spine Section members were discussed by Dr. Baldwin. The Neurosurgical Focus will have topics including spinal tumors and revision spine surgery in the next several months.
3. Research Committee. The Research awards were reviewed by Dr. Guest. He proposes creating a standardized format for research awards submissions. He will present this at the Joint Section Meeting in February 2003. There are no guidelines currently enforced around the world, but he indicates the continued need to distinguish between the clinical and the preclinical research awards.

Annual Meeting. Dr. Baldwin reported on the upcoming Annual Meeting. At this time, the program and budget are in place and the proposal appears positive.

4. Exhibits Committee. The Exhibits Committee report was presented by Dr. McLaughlin. Discussion ensued regarding solicitation for exhibit space from pharmaceutical and ancillary companies. Dr. Haid reported that he was

working with companies to create real educational value for the contributors to the meeting.

Dr. Branch reported on a concern voiced by the AANS regarding the proximity of the Section meetings with the AANS Annual meeting and the consumption of the resources. The discussion followed validating the need to maintain the distinctiveness of the Spine Section meeting.

5. Nominating Committee. The Nominating Committee report was delivered. Recommendations to the Nominating Committee include: for President-elect, Dr. Rusty Rodts; for Treasurer, Dr. Tim Ryken; and for Member at Large, Dr. Joe Alexander. Dr. Heary moved and Dr. McLaughlin seconded the motion to accept this slate from the Nominating Committee.
6. Newsletter. The newsletter was discussed by Dr. Hurlbert. There were some distribution problems associated with the Neurosurgical News that affected the newsletter. Dr. Hurlbert will electronically distribute the newsletter via e-mail. Dr. Larry Koo will transition to the Newsletter Chair.
7. Coordinating Committee. The Coordinating Committee report was presented by Dr. Gokaslan. They will continue to determine which awards will be funded by which company and then consider soliciting funds from companies for the half-page advertisements for these awards.
8. Outcomes/Guidelines Committee. Guidelines were presented by Dr. Resnick. There continues to be a discussion of the medical/legal implications of misinterpretation of guidelines as standards. The Section will develop the position statement that helps to clarify this.

5. **NEW BUSINESS**

1. Think First. Think First has expressed a need for funding from the Spine Section. Dr. Rodts will investigate this opportunity and report it at the meeting in February 2003.

Utah Rating Project

Discussion of the Utah Rating Book. There was a request from the Industrial Rating Board from Utah for assistance in improving or modifying their rating book.

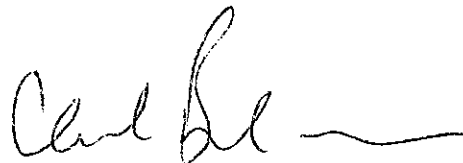
Actions. Dr. Baldwin will investigate this potential opportunity.

6.

ADJOURNMENT

There being no further business, the proposal for adjournment was made by Dr. Rodts and was seconded. The meeting was adjourned at 2:45 p.m.

Minutes submitted by:

A handwritten signature in cursive script, appearing to read "Charles L. Branch", followed by a horizontal line.

Charles L. Branch, M.D.
Secretary

CLB:sal



American
Association of
Neurological
Surgeons

To: Dr Branch
For Agenda
Book

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Rolling Meadows, IL 60008

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February 3, 2003

Gerald Rodts, MD
Emory Healthcare/Neurosurgery
550 Peachtree Street, N.E., Suite 806
Atlanta, GA 30308-2247

Dear Doctor Rodts:

The enclosed financial statements for the AANS/CNS Section on Disorder of the Spine & Peripheral Nerves are for the Quarter December 31, 2002, and comparative information for the Quarter Ended December 31, 2001.

If you have any questions, please don't hesitate to contact me at 847-378-0561 or jbm@aans.org.

Sincerely,

John McConvill
Accountant

Enclosures

Cc: Nevan Baldwin, MD
Roberto Heros, MD
Mark Hadley, MD
Phil Wirth, MD
Arthur L. Day, MD
Douglas Kondziolka, MD
Michele Gregory
Ronald W. Engelbreit, CPA

AANS/CNS Section on Disorders of the Spine
Statement of Financial Position
As of December 31, 2002

	<u>Current Year</u> <u>12/31/02</u>	<u>Prior Year</u> <u>12/31/01</u>
ASSETS		
Checking & Short Term Investments	\$663,414	\$541,815
Accounts Receivable, net of Allowance for Uncollectible Accounts	5,680	12,955
Long-Term Investment Pool, at Market	497,955	545,968
TOTAL ASSETS	<u><u>\$1,167,050</u></u>	<u><u>\$1,100,739</u></u>
LIABILITIES AND NET ASSETS		
Liabilities		
Net Assets		
Unrestricted	\$997,581	\$917,349
Net Revenue (Expense)	<u>169,469</u>	<u>183,389</u>
Total Net Assets	<u><u>\$1,167,050</u></u>	<u><u>\$1,100,739</u></u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$1,167,050</u></u>	<u><u>\$1,100,739</u></u>

AANS/CNS Section on Disorders of the Spine
Statement of Activities
For the Six Months Ending December 31, 2002

	FY '01 Final	FY '02 Final	YTD FY '02	YTD FY '03	FY '03 Budget
REVENUES					
Membership Dues	57,868	50,775	27,250	27,825	55,500
Mailing List Sales				725	
Publications Sales Revenue				100	
Contributions/Sponsorships		65,000		17,500	30,000
Miscellaneous Revenue	30,000		30,000		
Contributions for Operating Expenses	10,284	7,819	4,062	2,803	9,695
Annual Meeting Revenue	488,415	539,871	184,450	198,430	547,095
TOTAL REVENUES & SUPPORT	586,567	663,465	245,762	247,383	642,290
EXPENSES					
Audio Visual	234	1,604			600
Bank Fee	5,744	772	68	85	315
Contributions & Affiliations	25,000	25,000			25,000
Decorating	73	191			
Facility		100			
Food & Beverage	1,629	2,342		1,858	2,000
Fellowships		75,000			75,000
Grants	153,500	12,289	12,289		
Marketing & Advertising	4,588	1,610		2,150	6,000
Legal Services	3,231			3,368	
Office & other Supplies	603	185		123	400
Photocopy	960	974	902	111	500
Postage & Distribution	4,974	10,178	846	294	3,000
Printing/Typesetting	382	42,239	110		
Professional Services	1,755	15,440			
Signs		76			
Telephone	471	137	319	42	500
Uncollectable Accounts	5,344				
Staff Coordination	18,613	10,060	6,247	2,861	11,067
Miscellaneous	130				
Annual Meeting Expense	388,683	373,870	49,408	41,937	431,082
TOTAL EXPENSES	615,914	572,067	70,189	55,139	555,464
Investment Earnings	11,736	(11,168)	7,817	(22,775)	29,500
NET REVENUE	(17,611)	80,230	183,390	169,469	116,326

AANS/CNS Section on Disorders of the Spine
Statement of Activities
Annual Meeting
For the Six Months Ending December 31, 2002

	FY '01 Final	FY '02 Final	YTD FY '02	YTD FY '03	FY '03 Budget
REVENUES					
Registration Fees	243,830	229,495	(50)	236,825	
Exhibitors Fees	175,085	222,000	177,000	215,250	
Contributions/Sponsorships	69,500	81,000	7,500	75,000	
Banquet Revenue		7,240		20,020	
Miscellaneous Revenue		136			
TOTAL REVENUES & SUPPORT	488,415	539,871	184,450	547,095	
EXPENSES					
Audio Visual	35,262	35,816		42,850	
Bank Fee	1,500	5,760	1,206	5,800	
Computer Programming & Supplies	611	83	83	200	
Decorating	4,892	5,576		9,300	
Entertainment	13,863	12,180		25,235	
Equipment Costs				250	
Facility		8,395		6,963	
Food & Beverage	161,616	153,731	1,018	165,750	
Freight & Shipping	782	1,399		1,200	
Gifts & Gratuities		1,418		2,150	
Honoraria & Awards	3,187	1,094		1,445	
Insurance	6,695	3,625	3,625	4,000	
Marketing & Advertising		851		800	
Outside Labor		1,624		2,100	
Office & other Supplies	500	350	187	900	
Photocopy	329	963		1,500	
Postage & Distribution	15,516	9,817	1,780	15,034	
Printing/Typesetting	39,195	33,483	7,385	43,147	
Professional Services	2,371	1,685	69	3,200	
Security	1,106	1,696		1,975	
Signs	3,082	1,966		2,250	
Speaker Expenses	8,123	175		1,000	
Staff Travel	7,429	6,049	1,086	8,150	
Telephone	2,865	3,233	10	7,700	
Temporary Personnel	6,267	3,393	209	4,075	
Tours & Transportation		1,913		420	
Volunteer Travel	1,409	890	890	900	
Staff Coordination	71,789	76,705	31,862	72,789	
Miscellaneous	295				
TOTAL EXPENSES	388,684	373,870	49,410	431,083	
NET REVENUE	99,731	166,001	135,040	116,012	

AANS/CNS SECTION ON DISORDERS OF THE SPINE

NOTES TO FINANCIAL STATEMENTS

December 31, 2002

General & Administrative

Mailing List Sales – Budget \$0, Actual \$725

Revenue from sale of Mailing labels of section membership.

Legal Services – Budget \$0, Actual \$3,368

Legal services related to the NASS agreement.

Annual Meeting

Exhibitor Fees – Budget \$215,250, Actual \$198,000

Exhibitor fees are ahead of last year's pace due to more booth space to sell this year. Total revenue expected from exhibit sales is \$231,000 (73 paid exhibits at \$3,000 each).

Mary Williams

From: Joseph Alexander
Sent: Wednesday, January 29, 2003 11:14 AM
To: Mary Williams
Cc: 'resnick@neurosurg.wisc.edu'; 'discodoc@aol.com'; 'jlb@aans.org'
Subject: RE: Executive Committee Meeting in March

Dr. Resnick and I want to discuss:

Institution of an award for foreign residents/junior faculty to cover meeting registration and some travel costs, to facilitate presentation of an abstract at the annual meeting. (Annual meeting report)

Plans to further develop program book, registration, etc in electronic format to allow online registration, decrease printing costs, etc. for next years meeting (Annual meeting report)

Dan and I will write up some sort of blurb regarding these issues for inclusion in the book and forward to you shortly.

Drs. Paramore/Gropper need to address the wording of the Mayfield Awards in the Awards Committee report. Mitch, hopefully Chris has communicated with you about this already; Jennifer Bird at the AANS office can also forward the concerns if you can't reach Chris.

-----Original Message-----

From: Mary Williams
Sent: Tuesday, January 28, 2003 3:24 PM
To: 'Nevan3@cox.net'
Cc: Joseph Alexander; 'Ronald Apfelbaum'; 'benzele@ccf.org'; 'tanvir.choudhri@msnyuhealth.org'; 'cdickman@earthlink.net'; 'dirisid@mail.amc.edu'; 'rfessler@surgery.bsd.uchicago.edu'; 'gerszten@neuronet.pitt.edu'; 'zgokasla@mdanderson.org'; 'discodoc@aol.com'; 'jguest@med.miami.edu'; 'Regis_Haid@emoryhealthcare.org'; 'hlh@anat.umsmed.edu'; 'heary@umdnj.edu'; 'jhurlber@ucalgary.ca'; 'ikhoo@ureach.com'; 'neurokim@stanford.edu'; 'laurysen_c@kids.wustl.edu'; 'alevi@med.miami.edu'; 'pcm6@columbia.edu'; 'mclaughlin@spineuniverse.com'; 'rajiv.midha@swchsc.on.ca'; 'tallybill@aol.com'; 'sondra@nmff.org'; 'paitthomasg@exchange.uams.edu'; 'stvpapa@bnaneuro.net'; 'paramore@med.unc.edu'; 'nbeal@iowadclinic.com'; 'resnick@neurosurg.wisc.edu'; 'gerald-rodts@emoryhealthcare.org'; 'timothy-ryken@uiowa.edu'; 'shaffrey@u.washington.edu'; 'volker.sonntag@bnaneuro.net'; 'vincent-traynelis@uiowa.edu'; 'trost@neuro-novell.neurosurg.wisc.edu'; 'chris-wolfla@ouhsc.edu'; 'seth_zeidman@urmc.rochester.edu'
Subject: Executive Committee Meeting in March

We are making up the new Agenda Book for the March 2003 meeting. If anyone has anything to add to the book please e-mail or fax it to us. Thank You.

E-mail -
Mary Williams - mawillia@wfubmc.edu

Fax # 336-716-3065