

# JOINT SECTION ON DISORDERS OF THE SPINE AND PERIPHERAL NERVES

## SPINE SECTION NEWSLETTER



*The American Association of Neurological Surgeons  
and  
Congress of Neurological Surgeons*



Gary L. Rea, MD, PhD, and Robert F. Heary, MD

December 1996

### NOTE FROM THE EDITORS

Over the course of the past year, the Rules and Regulations of the Joint Section on Disorders of the Spine and Peripheral Nerves have undergone a much needed revision process. These revisions were orchestrated by the Rules and Regulations Committee, which is chaired by Mark Hadley, MD. This substantial task has taken a full year to complete, and in order to ratify these revisions, a vote of the membership of the Joint Section will take place at the upcoming Annual Meeting in Newport Beach, California, during mid-February.

The revisions to be voted upon have been independently reviewed and ratified by the Executive Committees of both the Joint Section on Disorders of the Spine & Peripheral Nerves and the Congress of Neurological Surgeons as well as by the Board of Directors of The American Association of Neurological Surgeons.

This special edition of the Section newsletter contains the full text of the Rules and Regulations document, as prepared by Dr. Hadley, for review by all Section members.

In each circumstance where revisions have been made, the original language is underlined and the suggested revisions immediately follow in bold print. In accordance with Section 5.10 of both versions of the Rules and Regulations, these changes are being detailed in this newsletter so the vote can occur at the next Annual Meeting. A two-thirds majority vote of approval is required for these revisions to be formally accepted.

### New Officers Slated

At the Annual Meeting, the membership will also be asked to vote upon the slate of candidates for Joint Section Officers, as recommended by the Nominating Committee. Those individuals proposed for leadership service during 1997 are as follows:

- Chairperson-Elect: Stephen Papadopoulos, MD
- Secretary: Vincent Traynelis, MD
- Treasurer: Curtis Dickman, MD

We strongly urge all Spine Section members to review the proposed changes in the Rules and Regulations, as well as the proposed slate of Officers, and come to the Business Meeting and vote.

Robert F. Heary, MD  
Editor

Gary L. Rea, MD, PhD  
Editor

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**Special  
Rules &  
Regulations  
Edition!**



## 1997 Annual Meeting to Convene in Newport Beach

The Joint Section on Disorders of the Spine and Peripheral Nerves will hold its 13<sup>th</sup> Annual Meeting in Newport Beach, California, February 19–22, 1997, at the Newport Beach Marriott.

Highlights include:

- Meritorious Service Guest Lecture and Demonstration by David Kline, MD, on “The Physical Examination of the Upper and Lower Limbs for Peripheral Nerve Injury.”
- Symposia on: Controversies in Spinal Surgery; Treatment of Adult Spinal Deformity; Outcomes Research: The Future of Surgery; and Management of Selected Nerve Injuries.
- Special courses include: Entrapment Neuropathy; Anterior Thoracolumbar Instrumentation; Occipito-Cervical Stabilization; Consultant's Corner; Deformity Treatment and Stabilization of the Subaxial Cervical Spine; Pedicle Screw and Hook-Rod Stabilization; and Spinal Biomechanics and Minimally Invasive Spinal Surgery.
- More than 90 Scientific Posters

*Advance registration material will be on its way to you soon. Plan, now, to attend!*

## Professional Development Opportunities

Watch for information on the following spine-related professional development courses:

Surgery and Management of the Brachial Plexus - Hands-On  
February 14–15, New Orleans

Spine Surgery - Hands-On: A Comprehensive Approach for Neurosurgeon,  
Neuroscience Nurses and Physician Assistants  
May 12–18, Albuquerque, NM

Surgery of the Cervical Spine - Hands-On  
June 27–29, Memphis, TN

Current Topics in Lumbar Spine Management: Lumbar Disc Disease - Hands-On  
October 31–November 2, Chicago, IL



# JOINT SECTION ON DISORDERS OF THE SPINE AND PERIPHERAL NERVES



A Joint Section of  
The American Association of Neurological Surgeons  
and  
Congress of Neurological Surgeons



To: Active Members of the Joint Section on Disorders of the Spine and Peripheral Nerves

From: Mark N. Hadley, MD  
Chairman, Joint Section on the Spine Rules and Regulations Committee

Re: Rules and Regulations Changes and Revisions.

The Joint Spine Section Executive Committee has charged the Rules and Regulations Committee with revising the Joint Spine Section Rules and Regulations to bring them up to contemporary standards. In keeping with this request, the Rules and Regulations Committee offers the following changes and revisions in the existing Joint Section on Disorders of the Spine and Peripheral Nerves Rules and Regulations to the membership for their consideration.

A vote to approve these changes will occur at the Business Meeting of the 1997 Joint Spine Section Annual Meeting in February, 1997 in Newport Beach, California. The Executive Committee of the Joint Spine Section, the Executive Committee of the Congress of Neurological Surgeons and the Board of Directors of The American Association of Neurological Surgeons have each independently reviewed and ratified these proposed changes.

## Explanation of changes:

- 3.01 To add appropriate definition, to define Adjunct membership status and to allow Senior membership in the Joint Spine Section.
- 3.03 To better define Disclaimer.
- 3.04 To accurately define application for membership process.
- 3.05 To better define dues and assessments process.
- 3.06 To more clearly define termination criteria.
- 4.03 To better define the make-up of the Joint Spine Section Executive Committee, in keeping with present standards.
- 4.04 To clearly define tenure of office for officers and Executive committee at-large members.
- 4.05 To better define the increasing responsibilities of the office of the Secretary and to define the process of election of officers and members at large of the Executive Committee.
- 5.01 To more accurately define the make-up of the Education Committee.
- 5.04 To define the make-up and roles of the Nominating Committee.
- 5.05 To bring Rules and Regs. up to contemporary practice. An Audit Committee does not exist.
- 5.06 To more accurately define the make-up of the Annual Meeting Committee.
- 5.08 To revise Rules and Regs. to reflect proper committee name and function.
- 5.09 To define the awards given by the Joint Spine Section and their selection criteria.
- 5.10 To better define the purpose of the Rules and Regulations Committee.
- 6.01 To define meeting times.
- 6.02 To define a quorum at the Joint Spine Section Annual Meeting, Business Meeting.
- 6.03 To define process of voting on issues by membership.
- 7.01 To clearly define process of amendments to or changes in Joint Spine Section Rules and Regulations.

## ARTICLE I

### Name

This Section shall be named, known and styled as:

The Joint Section on Disorders of the Spine and Peripheral Nerves of The American Association of Neurological Surgeons and the Congress of Neurological Surgeons.

It is an affiliate Section of the parent organizations, The American Association of Neurological Surgeons and Congress of Neurological Surgeons, and as such, members are also bound by the Rules and Regulations of the parent organizations.

## ARTICLE II

### Objectives and Functions

#### Section 2.01

The objectives of this Section shall be:

- A. To foster the use of spinal neurosurgical methods for the treatment of diseases of the spinal neural elements, the spine and peripheral nerves.
- B. To advance spinal neurosurgery and related sciences, to improve patient care, to support meaningful basic and clinical research, to provide leadership in undergraduate and graduate continuing education, and to promote administrative facilities necessary to achieve these goals.

#### Section 2.02

The function of this Section shall be:

- A. To provide a forum for education and research on basic form and function of the spinal neural elements and spine toward the improvement of spinal neurosurgical procedures that alleviate human disease and suffering through treatment of the spinal disorders. Within such consideration will be the surgical procedures used in the treatment of congenital-developmental, traumatic, neoplastic, degenerative, vascular, infectious-inflammatory, and toxic metabolic diseases of the spinal neural elements, the spine and peripheral nerves.
- B. To cultivate and provide leadership in promoting excellence in the quality of spinal and peripheral nerve neurosurgery.
- C. To coordinate activities and programs relating to the spinal neural elements, the spine and peripheral nerves for the parent organizations and other societies, committees, and agencies.
- D. To represent the parent organizations, at their discretion, at any organizations or group on matters relating to the spinal neural elements, the spine and peripheral nerves.
- E. To advise the parent organizations of activities which relate to diseases and surgery of the spinal neural elements, the spine and peripheral nerves by other individuals, groups, and/or agencies.

## ARTICLE III

### Membership

#### Section 3.01

There shall be five (5) classes of membership:

- A. Active: Active members of The American Association of Neurological Surgeons or Congress of Neurological Surgeons who have a special interest in spinal disorders.



- B. Associate: Individuals who qualify as associate members of The American Association of Neurological Surgeons or Congress of Neurological Surgeons.
- C. Honorary: The Executive Committee may grant honorary membership to such qualified physicians or scientists who in their opinion, merit such recognition. They shall not be required to pay dues and shall not have the privilege of voting or holding office or serving on committees.
- D. Corresponding: Corresponding members shall reside beyond the limits of the United States of America and Canada, and they shall be chosen because of their devotion and contributions to spinal neurosurgery. They shall be required to pay dues. They shall not have the privilege of voting and holding elective office. However, they may serve as members of special committees. They need not be corresponding members or the equivalent of The American Association of Neurological Surgeons or the Congress of Neurological Surgeons.
- E. Adjunct: Adjunct members shall be physicians or scientists of other collateral or related fields who are active in the area of spinal disorders but are not members of The American Association of Neurological Surgeons or Congress of Neurological Surgeons. Each adjunct member must be sponsored by two active members and must be approved by unanimous vote of the Joint Section on Disorders of the Spine and Peripheral Nerves Executive Committee.
- F. Resident: Resident members of The American Association of Neurological Surgeons and Congress of Neurological Surgeons who have a special interest in spinal disorders.

#### **SUGGESTED REVISIONS:**

There shall be **seven (7)** classes of membership:

- A. Active: \_\_\_\_ who have a special interest **in disorders of the spine and peripheral nerves.**
- E. Adjunct: — **They shall be required to pay dues. They shall not have the privilege of voting or holding elective office.**
- F. Resident: \_\_\_\_ who have a special interest **in disorders of the spine and peripheral nerves.**
- G. **Senior: Senior membership may be granted to any Active member sixty (60) years of age or older who applies to the Secretary in writing, or to any Active member who retires from active practice. Senior members shall be exempt from payment of annual dues. Senior members may be reinstated to Active membership on request, subject to approval of the Executive Committee.**

#### **Section 3.02 Responsibilities and Privileges**

Only active members shall vote and hold elective office.

#### **Section 3.03 Disclaimer**

No form of membership in this section should be interpreted as endorsing the qualifications of the respective member to perform operations on human patients. Members who use their membership for advertising purposes in any way shall forfeit this membership.

#### **SUGGESTED REVISION:**

Members who use their membership **in the Joint Spine Section** for advertising **purposes implying that they have special skills or training endorsed by the Joint Spine Section** shall forfeit this membership.

#### **Section 3.04 Applications for Membership**

Applications should be made in writing to the Secretary of the Joint Section on Disorders of the Spine and Peripheral Nerves. These shall be reviewed by the Executive Committee of the Section and presented to the membership at the first Annual Meeting occurring ninety (90) or more days after receipt of the completed application.

#### **SUGGESTED REVISION:**

**Applications for membership should be made in writing to the Secretary of the Joint Spine Section. Complete applications for each membership category shall be reviewed by the Executive Committee. Applications for Active membership will be presented to the membership for review in the Joint Spine Section Newsletter. Ratification of Active membership applications will occur at the first Joint Spine Section annual meeting sixty (60) or more days thereafter. The Executive Committee may confer all other membership status categories without vote of the Active membership of the Joint Spine Section at the Annual Meeting.**

### Section 3.05 Dues and Assessments

Dues and assessments shall be determined by majority vote of the active members at the meeting following mailing of recommendations by the Executive Committee to the members.

#### **SUGGESTED REVISION:**

**Dues and assessments shall be heard and reviewed by the Executive Committee of the Joint Section on Disorders of the Spine and Peripheral Nerves. Recommendations by the Executive Committee will be presented to the membership in the Joint Spine Section Newsletter. Ratification of dues and assessments shall be determined by majority vote of the Active membership at the first Joint Spine Section Annual Meeting occurring sixty (60) days or more thereafter.**

### Section 3.06 Termination of Membership:

- A. Membership shall terminate if any member (other than honorary, corresponding or adjunct) ceases to be a member of either The American Association of Neurological Surgeons or Congress of Neurological Surgeons.
- B. Membership shall be terminated if dues or assessments are delinquent by one (1) or more years and no response is received within thirty (30) days following a reminder.
- C. Membership shall terminate upon receipt by the Secretary of a letter of resignation.

#### **SUGGESTED REVISION:**

- A. --- (other than Honorary, Corresponding, Adjunct or Senior) ceases to maintain membership in either one or the other of the parent organizations (AANS or CNS).
- D. Honorary, Corresponding, Adjunct or Senior membership may be terminated by a majority vote of the Joint Spine Section Executive Committee, without vote of the Active membership.

## ARTICLE IV Officers and Executive Committee

### Section 4.01

The control of the Joint Section on Disorders of the Spine and Peripheral Nerves shall be vested in the Executive Committee, who shall manage the affairs of the Section in conformity with the Rules and Regulations of The American Association of Neurological Surgeons and Congress of Neurological Surgeons. Only active members who are active members of both The American Association of Neurological Surgeons and Congress of Neurological Surgeons shall be officers or members of the Executive Committee.

### Section 4.02 Officers

The officers of this Section shall be the Chairperson, Chairperson-Elect, Immediate Past-Chairperson, Secretary, and Treasurer.

### Section 4.03 Executive Committee

The Executive Committee shall consist of the five (5) officers, two (2) Members at Large, the Newsletter Editor, the Exhibits Chairperson and the Annual Meeting Chairperson. Ex-officio members may be appointed at the discretion of the Chairperson.

#### **SUGGESTED REVISION:**

The Executive Committee shall consist of the five (5) officers, two (2) Members at Large, **the Newsletter Editor, the Exhibits Chairperson, the Annual Meeting Chairperson and the Scientific Program Chairperson.** Ex-officio members may be appointed at the discretion of the Chairperson.

### Section 4.04 Tenure of Office

The Chairman shall serve a term of two (2) years. The Secretary and Treasurer shall serve a term of three (3) years and may not serve more than two (2) consecutive terms. The Members at Large of the Executive Committee shall assume a term of three (3) years and may not serve more than two (2) consecutive terms. All officers and members of the Executive Committee shall assume office July 1 of the year elected.



**SUGGESTED REVISION:**

The Chairperson shall serve a term of one (1) year. The Secretary and Treasurer shall serve a term of three (3) years and may not serve more than two (2) consecutive terms. The Members at Large of the Executive Committee shall assume a term of three (3) years and may not serve more than two (2) consecutive terms. All officers and members of the Executive Committee shall assume office immediately following the Joint Spine Section Annual Meeting.

**Section 4.05 Duties:**

- A. Chairperson: The Chairperson shall preside at all meetings of the Joint Spine Section. The Chairperson shall appoint all committees not otherwise provided for, and shall perform all such other duties as appertain to the office of Chairperson. The Chairperson shall be an ex-officio member of all committees with the right to vote only in the case of a tie vote. The Chairperson shall supervise the execution of all rules.
- B. Chairperson-elect: The Chairperson-Elect shall be a voting member of the Executive Committee and shall assume the responsibility of the Chairperson in the case of absence, death, resignation or inability to act of the Chairperson.
- C. Secretary: The Secretary shall keep an accurate record of the proceedings of meetings of the Joint Spine Section and the Executive Committee and shall conduct all correspondence for the Executive Committee. The Secretary shall issue printed or written notice of all meetings of the Joint Spine Section and The Executive Committee, and shall perform such other duties pertaining to this office, as may be required from time to time by the Executive Committee.
- D. Treasurer: The Treasurer shall keep an accurate record of the Collections and disbursements of funds, shall pay all financial obligations incurred by the Joint Spine Section.
- E. Executive Committee: The Executive Committee shall supervise and effect an efficient management of the Joint Spine Section, review applications for membership, and recommend, challenge or reject the applications, and report annually, or when requested to the parent organizations, on all activities of the Joint Spine Section.
- F. The Officers and Executive Committee shall be held blameless for all activities of this Joint Spine Section or for activities done in its name, except for any theft from the organization or for willful and malicious conduct.
- G. Election of Officers and Executive Committee. It shall be the duty of the immediate past Chairperson of the Joint Spine Section to convene the Nominating Committee in December of each year. The slate of nominees for new officers and members of the Executive Committee shall be circularized to the full voting membership within the first fifteen (15) days of January of each year. Only those ballots received from the voting membership by March 15 will be counted. A person shall be considered elected if the person receives a simple majority of the cast vote.

**SUGGESTED REVISION:**

- C. 1. The Secretary, in conjunction with the AANS-CNS office, shall be responsible for maintaining a current roster of the membership.
- 2. It is the duty of the Secretary to bring forth membership applications for review.
- 3. The Secretary will maintain a current complete copy of the Rules and Regulations of the Joint Section on Disorders of the Spine and Peripheral Nerves.
- 4. The Secretary will maintain an active roster of the make-up of the Executive Committee of the Joint Spine Section.
- 5. The Secretary will serve as the liaison between AANS National Office representatives and the Executive Committee in assisting with the identification of future meeting sites.
- G. Election of Officers and Executive Committee.  
It shall be the duty of the immediate past Chairperson of the Joint Section to convene the Nominating Committee each year prior to the AANS Annual Meeting. The slate of nominees for officers of the Joint Spine Section will be presented to the Executive Committee in April when the Joint Spine Section Executive Committee convenes at the AANS Annual Meeting. Following Executive Committee approval, the slate of candidates will be presented to the membership in the Joint Spine Section Newsletter. The membership may nominate additional candidates and will vote on the candidates at the next Joint Spine Section Annual Meeting.

## ARTICLE V

### Standing Committees

#### Section 5.01 Education Committee

The Education Committee shall serve to coordinate and assist The American Association of Neurological Surgeons and the Congress of Neurological Surgeons in selecting scientific papers and developing programs. There shall be two (2) subcommittees of the Educational Committee, one to work with The American Association of Neurological Surgeons and the other to work with the Congress of Neurological Surgeons. Additional subcommittees may be formed as necessary to coordinate, and/or develop scientific and educational programs for other organizations. The Chairperson of the Education Committee shall be appointed by the Chairperson of the Joint Spine Section.

#### **SUGGESTED REVISION:**

**OMIT:** Underlined sentence.

#### Section 5.02 Coordinating Committee for Neurosurgical Organizations

This Committee shall help coordinate other spine related activities within neurosurgical organizations. The Committee Chairperson shall be a member of both parent organizations and of the Joint Spine Section.

#### Section 5.03 Coordinating Committee for Organizations Extrinsic to Neurological Surgery

This committee shall help coordinate and monitor various activities related to spinal disorders and peripheral nerves in organizations affiliated with the parent organizations or the Joint Spine Section, e.g. governmental agencies and other medical specialties and societies. This committee shall inform the Executive Committee of the Joint Spine Section of its activities by bi-annual written reports and as deemed necessary by the Joint Spine Section chairperson, Joint Spine Section Executive Committee, or the Committee Chairperson. This Committee shall not speak or act in the name of the parent organizations of the Joint Spine Section without the approval of the Board of Directors (AANS) or Executive Committee (CNS). The Committee Chairperson shall be a member of both parent organizations and of the Joint Committee.

#### Section 5.04 Nominating Committee

The Nominating Committee shall consist of four (4) members appointed by the Joint Spine Section Executive Committee and the Committee Chairperson, the immediate past Joint Spine Section Chairperson. One (1) member shall be appointed each year with each appointment lasting four (4) years. This committee shall mail their recommendations for new officers and members of the Executive Committee to the voting membership within the first fifteen (15) days of January of each year. The balloting shall be conducted by mail and only the ballots received on or before March 15 of the year of the election shall be counted. A simple majority of those voting shall be necessary to elect office.

#### **SUGGESTED REVISION:**

The Nominating Committee shall consist of four (4) members appointed by the Joint Spine Section Executive Committee and the Committee Chairperson. The immediate past Joint Spine Section Chairperson shall serve as chairperson of the Nominating Committee. One (1) member shall be appointed each year with each appointment lasting three (3) years. This committee shall present candidates for the officer positions within the Joint Spine Section to the Executive Committee at the time of the CNS Annual Meeting. In February, the slate is presented and nominations are taken from the floor. Fifteen (15) days after presentation, the full ballot will be circulated to the full voting membership. The balloting shall be conducted by mail and only the ballots received on or before March 15th of the year of the election shall be counted. A simple majority of those voting shall be necessary to elect an officer.

#### Section 5.05 Audit Committee

The Audit Committee shall consist of three (3) members. One (1) member shall be appointed each year with the senior member acting as Chairperson. Their appointment shall last three (3) years. The Committee shall make a written annual report of the fiscal year, January 1 to December 31, to be submitted to the Executive Committee no later than October 1, immediately following the end of the fiscal year. This report shall be presented by the Joint Spine Section Treasurer to the membership at the next business meeting after the end of the fiscal year.

#### **SUGGESTED REVISION:**

**Omit Audit Committee**



### Section 5.06 Annual Meeting Committee

The Annual Meeting Committee shall consist of six (6) members, three (3) to be appointed each year by the Executive Committee. One (1) senior member shall be appointed to serve as the Committee Chairperson and serve as the Annual Meeting Chairperson. The two (2) other senior members shall be appointed to serve as Scientific Program Chairperson and Exhibits Chairperson, respectively. The three (3) newly appointed members shall be appointed to serve as Assistant Annual Meeting Chairperson, Assistant Scientific Program Chairperson, and Assistant Exhibits Chairperson and shall assume their respective responsibilities for the Annual Meeting the subsequent year.

#### **SUGGESTED REVISION:**

The Annual Meeting Committee shall consist of five (5) members, two (2) to be appointed each year by the Executive Committee. One (1) experienced member shall be appointed to serve as the Annual Meeting Chairperson. One (1) senior member will be the Exhibits Chairperson, who will serve a three (3) year term. The other senior member shall be appointed to serve as the Scientific Program Chairperson. The two (2) newly appointed members shall be appointed to serve as Assistant Annual Meeting Chairperson, and Assistant Scientific Program Chairperson, and shall assume their respective responsibilities for the Annual Meeting the subsequent year.

The Exhibits Chairperson will serve as the liaison between the Executive Committee and vendors who wish to exhibit at the Joint Spine Section Annual Meeting.

### Section 5.07 Newsletter Committee

The Newsletter Committee shall consist of two (2) members, one (1) member appointed every two (2) years. Their appointments shall last four (4) years. The senior member shall be Newsletter Editor for two (2) years. The junior member shall serve as Assistant Newsletter Editor.

### Section 5.08 Scientific Committee

The Scientific Committee shall consist of three (3) members and the Committee Chairperson. The Chairperson and the members shall serve a three (3)-year term. The Executive Committee shall appoint a new member each year and a new Committee Chairperson every three (3) years. This Committee shall conduct and coordinate the scientific and research activities of the Joint Spine Section at the will of Joint Spine Section Executive Committee. This Committee shall inform the Executive Committee of its activities by bi-annual written reports and as deemed necessary by the Joint Spine Section Chairperson, Executive Committee, and Committee Chairperson. This Committee shall not speak or act in the name of the parent organizations and/or the Joint Spine Section without approval of the appropriate Executive Committees.

#### **SUGGESTED REVISION:**

Rename Scientific Committee the Research Committee

### Section 5.09 Awards Committee

The Awards Committee shall consist of five (5) members, one (1) member appointed by the Joint Spine Section Executive Committee each year. Their appointment shall last five (5) years and may be reappointed with the senior member acting as Chairperson. The Chairperson of the Awards Committee may be appointed by the Chairperson of the Joint Spine Section.

#### **SUGGESTED REVISION:**

The Awards Committee shall consist of five (5) members, one (1) member to be appointed by the Joint Spine Section Executive Committee each year. Attempts should be made to have members distributed geographically around the country with at least two (2) members in clinical practice and two (2) members in academic medicine. Each member of the Awards Committee will serve a five (5) year term. The Chairperson for the Awards Committee will be determined by the Joint Spine Section Executive Committee. This committee shall be responsible for soliciting applications for and selecting finalists and awardees for the Mayfield Award(s), clinical and/or basic science and for the Joint Section Spine Fellowship Award. The nomination and selection of candidates for the Meritorious Service Medal will not be the responsibility of this committee but will be the responsibility of the Past-Chairperson, the current Chairperson and the Chairperson-Elect of the Joint Spine Section.

The Mayfield Award(s) may be awarded each year at the Joint Spine Section Annual Meeting to Neurosurgical residents or fellows from the United States or Canada (who have completed or are completing a Neurosurgical training program) who are deemed most deserving by consensus of the Awards Committee. The intent of the award(s) is to recognize and promote research among residents and fellows in training in the surgical subspecialty of Neurological Surgery. Original clinical or basic science research must be submitted in abstract form, according to specified guidelines, to the Awards Committee for consideration. The Awards Committee reserves the right to award a Clinical Mayfield Award, a Basic Science Mayfield Award, both, or no award in a given year depending on the number and quality of submissions. The Mayfield Award(s) consist of a \$500.00 honorarium, a plaque, and travel and lodging at the Annual Meeting.

The Joint Section Spine Fellowship will be awarded by consensus of the Awards Committee, based on established criteria, to the American or Canadian-trained Neurosurgical resident deemed most deserving. The intent of this award is to provide supplementary funds for an advanced education and research in disorders of the spine or peripheral nerves (in the form of fellowship training) to a Neurosurgical resident.

#### Section 5.10 Rules and Regulations Committee

The Rules and Regulations Committee shall consist of three (3) members, one member appointed by the Joint Section Executive Committee each year. Their appointment shall last three (3) years with the senior member acting as Chairperson. This Committee shall review the Joint Spine Section's Rules and Regulations and make written recommendations to the Executive Committee. Changes in the Rules and Regulations approved by the Executive Committee must be ratified by the AANS Board of Directors and the CNS Executive Committee. Approved changes or amendments must be presented and explained to the membership in the Joint Spine Section Newsletter. Rules and Regulations thus presented will be voted upon by the membership at the next Joint Spine Section Annual Meeting. A two-thirds majority is required for ratification.

#### SUGGESTED REVISION:

Changes in the Rules and Regulations approved by the Executive Committee must be ratified by the AANS Board of Directors and the CNS Executive Committee. Approved changes or amendments must be presented and explained to the membership in the Joint Spine Section Newsletter. Rules and Regulations thus presented will be voted upon by the membership at the next Joint Spine Section Annual Meeting. A two-thirds (2/3) majority is required for ratification.

### ARTICLE VI Meetings

#### Section 6.01

The Joint Spine Section shall meet with The American Association of Neurological Surgeons and Congress of Neurological Surgeons at their respective Annual Meeting. At these meetings, the Joint Spine Section's Executive Committee may call special Business Meetings when required to conduct the activities of the Section. The Joint Spine Section shall hold an Annual Scientific and Educational Meeting at a time that does not conflict with the Annual Meetings of The American Association of Neurological Surgeons and Congress of Neurological Surgeons, and shall hold the Joint Spine Section's Regular Annual Business Meeting at that time.

#### SUGGESTED REVISION:

The Joint Spine Section shall meet with The American Association of Neurological Surgeons and Congress of Neurological Surgeons at their respective Annual Meetings.

#### Section 6.02 Quorum

At all Business Meetings of the Joint Spine Section call by the Executive Committee, both regular and special, the majority of members present and voting at the time of the meeting shall constitute a quorum for the purposes of transacting the business of the Joint Spine Section.

#### SUGGESTED REVISION:

At all Business Meetings of the Joint Spine Section called by the Executive Committee, both regular and special, the majority of Active members present and voting at the time of the meeting shall constitute a quorum for the purposes of transacting the business of the Joint Spine Section.

#### Section 6.03 Items Requiring Vote

Actions that require a vote of the membership before one of the Business Meeting of the Joint Spine Section may be conducted by mail. Such an item may be sent to the voting members for mail vote, after approval of the Executive Committee. The ballots will be counted by the Secretary no earlier than sixty (60) days after they are sent to the members. Unless otherwise specified in the Rules and Regulations, a mail vote shall be determined by a simple majority of those who cast votes.

#### SUGGESTED REVISION:

Actions that require a vote of the Active membership of the Joint Spine Section will be presented to the membership in the Joint Spine Section Newsletter, or by separate mailing. Voting will occur at the next Joint Spine Section Annual Meeting.



In the event of an action that the Executive Committee believes requires membership consideration before and distinct from the Joint Section Annual Meeting, the action may be presented to the Active membership by special mailing. Returned ballots will be counted by the Secretary no earlier than sixty (60) days after they are sent to the members. Unless otherwise specified in the Rules and Regulations, a mail vote shall be determined by a simple majority of those who cast votes.

#### Section 6.04

Robert's Rules of Order shall govern the conduct of Executive Sessions of the Joint Spine Section unless otherwise specified.

#### Section 6.05

The order of the Procedure of the Executive Session of the Joint Spine Section shall be as follows:

- (1) The Call to Order
- (2) The Reading of the Minutes
- (3) Unfinished Business
- (4) Reports of the Executive Committee and Committees
- (5) Election of New Members
- (6) Appointment of Committees
- (7) New Business

## ARTICLE VII Amendments to Rules and Regulations

#### Section 7.01

New or revised Rules and Regulations may be proposed by any active member, the proposed change or addition shall be mailed to the Chairman of the Rules and Regulations Committee. Within thirty (30) days of receipt of the proposed revision, the proposed change or addition and the recommendations of the Rules and Regulations Committee regarding such proposals shall be submitted to the Secretary. The Secretary shall send the proposed change or addition and the recommendation to the active members ninety (90) days before the next meeting of the section for a vote of mail. Only those ballots returned on or before the meeting shall be counted. The change in the Rules and Regulations shall require a two-thirds (2/3) majority of those voting to be passed, subject to ratification of both the AANS Executive Committee and the CNS Executive Committee.

#### SUGGESTED REVISION:

New or revised Rules and Regulations may be proposed by any active member. The proposed change or addition shall be mailed to the Chairman of the Rules and Regulations Committee. Within thirty (30) days of receipt of the proposed revision, the proposed change or addition and the recommendations of the Rules and Regulations Committee regarding such proposal shall be submitted to the Secretary for consideration at the next Joint Spine Section Executive Committee meeting.

Upon approval by the Joint Spine Section Executive Committee, the proposed changes will be presented to the AANS Board of Directors and the CNS Executive Committee for ratification.

Rules and Regulation changes or amendments thus approved will be presented to the membership in the Joint Spine Section Newsletter.

Discussion and ratification of proposed Rules and Regulations changes shall occur at the next Joint Spine Section Annual Meeting, sixty (60) days or more thereafter.

Any change in the Joint Spine Section Rules and Regulations shall require a two-thirds (2/3) majority of the Active members present at the annual Joint Spine Section Business Meeting.