

Agenda
 Executive Committee
 Joint Section on Disorders of the Spine and Peripheral Nerves
 Wednesday, February 28, 1996
 9:00 a.m. - 1:00 p.m.
 Seabrook Room, Disney Yacht and Beach Club Resort
 Orlando, Florida

- | | | | |
|-----|---------------------------------|-------|--------------------|
| 1. | Call to Order | | Arnold Menezes |
| 2. | Approval of Minutes | 4-5 | Steve Papadopoulos |
| 3. | Treasurer's Report | 6-9 | Peter Klara |
| 4. | Annual Meeting Report - Current | 10-15 | Curtis Dickman |
| 5. | Annual Meeting Report - Future | | Vince Traynelis |
| 6. | Future Sites | 16-20 | Steve Papadopoulos |
| 7. | AANS/CNS Meeting Report | | David Cahill |
| 8. | Bylaws Committee Report | 21-32 | Mark Hadley |
| 9. | Nominations Committee | 33 | Arnold Menezes |
| 10. | Research Committee Report | | Richard Fessler |
| 11. | Newsletter | 34 | Gary Rea |
| 12. | Membership | 35-39 | Steve Papadopoulos |
| 13. | AANS/CNS Joint Section Meetings | | Arnold Menezes |
| 14. | COSS | 40-49 | Arnold Menezes |
| 15. | New Business | | |
| | a. SAGES | 50-52 | Rick Fessler |
| | b. Outcomes | 53-55 | Arnold Menezes |
| | c. Consensus Conference | 56-57 | Ed Benzel |
| | d. SPINE Journal | 58 | Vince Traynelis |
| | e. Peripheral Nerve Task Force | | Arnold Menezes |
| | f. CME Activities | 59-61 | Arnold Menezes |
| | g. Guidelines | 62-64 | Arnold Menezes |
| | h. Other | | |

Joint Section on Disorders of the Spine and Peripheral Nerves
Executive Committee Members
February 1996

Name/Address	Phone/Fax Number
Hillel Baldwin, M.D. Western Neurosurgery 2100 North Rosemont Tucson, Arizona 85712	Phone: 602-881-8400 Fax: 602-881-6563
Edward C. Benzel, M.D. University of New Mexico, Neurosurgery 915 Camino De Salud, NE Albuquerque, New Mexico 87131	Phone: 505-272-3401 Fax: 505-272-6091
Charlie L. Branch, M.D. Bowman Gray School of Medicine Medical Center Boulevard Winston-Salem, North Carolina 27157-1029	Phone: 919-716-4083 Fax: 919-716-3065
David Cahill, M.D. 4 Columbia Drive, Suite 730 Tampa, Florida 33606	Phone: 813-259-0904 Fax: 813-259-0900
Curtis Dickman, M.D. Barrow Neurological Institute 2910 N. 3rd Avenue Phoenix, Arizona 85013	Phone: 602-406-3932 Fax: 602-264-2417
Nancy Epstein, M.D. Long Island Neuro. Assoc. 410 Lakeville Road New Hyde Park, NY 11042	Phone: 516-354-3401 Fax: 516-354-8597
Richard Fessler, M.D. University of Florida at Gainesville Department of Neurosurgery P.O. Box J-265/JHM Health Center Gainesville, Florida 32610	Phone: 904-392-4331 Fax: 904-392-8413
Kevin Foley, M.D. Semmes-Murphy Clinic 930 Madison Avenue Suite 600 Memphis, Tennessee 38103	Phone: 901-522-7700 Fax: 901-522-2641
Mark Hadley, M.D. University of Alabama at Birmingham Department of Neurosurgery 1813 6th Avenue, South MEB 520 Birmingham, Alabama 35294	Phone: 205-934-7170 Fax: 205-934-6507
Peter M. Klara, M.D. 880 Kempsville Road, Suite 1100 Norfolk, Virginia 23502	Phone: 804-455-5155 Fax: 804-455-5570
Paul C. McCormick, M.D. Neurological Institute 710 W. 168th Street New York, New York 10032	Phone: 212-305-7976 Fax: 212-305-2026

John McGillicuddy, M.D. University of Michigan Medical Center Section of Neurosurgery, 2128 TC 1500 East Medical Center Drive Ann Arbor, Michigan 48109-0338	Phone: 313-936-5017 Fax: 313-936-9294
Arnold Menezes, M.D. University of Iowa Hospital, Neurosurgery 200 Hawkins Drive Iowa City, Iowa 52242	Phone: 319-356-2768 Fax: 319-353-6605
Stephen M. Papadopoulos, M.D. University of Michigan Medical Center Section of Neurosurgery, 2128 TC 1500 East Medical Center Drive Ann Arbor, Michigan 48109-0338	Phone: 313-936-5024 Fax: 313-936-9294
Gary Rea, M.D. University Hospital, Neurosurgery 329 Means Hall 1654 Upham Drive Columbus, Ohio 43210	Phone: 614-293-5443 Fax: 614-293-4281
Volker Sonntag, M.D. Barrow Neurological Institute 2910 N. 3rd Avenue Phoenix, AZ 85013	Phone: 602-406-3458 Fax: 602-264-2417
Richard Toselli, M.D. UNC at Chapel Hill 148 Burnett-Womack/CB#7060 Chapel Hill, NC 27599-7060	Phone: 919-966-1374 Fax: 919-966-6627
Russell Travis, M.D. 1401 Harrodsburg, Suite 485B Lexington, Kentucky 40504-3700	Phone: 606-277-6143 Fax: 606-277-8659
Vincent Traynelis, M.D. University of Iowa Hospitals Division of Neurosurgery Iowa City, Iowa 52242	Phone: 319-356-2774 Fax: 319-353-6605

Minutes
Joint Section on Disorders of the Spine and Peripheral Nerves
Executive Committee Meeting
Monday, October 16, 1995
San Francisco, Hilton and Towers
Union Square Room 12
6:30 - 8:30 a.m.

Members Present: Charlie Branch, David Cahill, Curtis Dickman, Richard Fessler, Kevin Foley, Mark Hadley, Arnold Menezes, John McGillicuddy, Steve Papadopoulos, Gary Rea, Vince Traynelis, Russell Travis.

Guests Present: Robert Florin

The meeting was called to order by Arnold Menezes.

Approval of Executive Committee Meeting Minutes from April 24, 1995 without modification

Treasurer's report was reviewed. The Section has a positive financial balance of approximately \$500,000. This is due in a large part to the success of the 1995 Annual Meeting which posted a positive balance of \$92,000. Discussion was initiated regarding the application of moneys for research, guidelines formation, and communications.

Bob Florin discussed the formation of a spine guidelines.

The potential application of Neurosurgery On Call was discussed. The Spine Section has a page on the Neurosurgery On Call program and this will be edited and maintained by Gary Rea. Dr. Florin also discussed the changes in CPT coding. He made the committee aware of the decreased reimbursement, particularly for instrumentation. The new coding was reviewed and will be instituted in January 1996.

The nomination committee presented nominations for Chairperson Elect and Member-at-Large for the 1996-97 term. The nominations are: Richard Fessler, Chairperson Elect; and Mark Hadley, Member-at-Large. This will be placed for vote at the Annual Business Meeting in Orlando in February, 1996. The current membership of the Nominating Committee is Gary Rea and Richard Saunders. Dr. Menezes will arrange a third appointee.

Rules and Regulations Committee was formulated by Dr. Menezes. Mark Hadley will chair this committee. David Cahill and Gary Rea will additionally be members of this committee. Dr. Hadley was charged with review of all current rules and regulations and make a presentation at the next Executive Committee Meeting.

Future sites was reported by Steve Papadopoulos. The 1996 meeting will be at the Disney Yacht Club February 28-March 3, 1996. The 1997 meeting will be at the Newport Beach Marriot, February 19-22, 1997. The 1998 meeting will be at the Westin Mission Hills in Rancho Mirage, California, February 11-15, 1998. The 1999 meeting continues to be under consideration. Dr. Papadopoulos expressed difficulty maintaining the meeting in a "Resort." The size of the meeting has expanded significantly and we will have to consider convention center affiliated hotels in larger cities. The executive committee expressed the desire to maintain the "flavor of the meeting" in a resort atmosphere in February. The possibilities of a winter ski meeting was considered without significant enthusiasm. Under consideration for the 1999 meeting is the Registry in Naples, Florida and the Boca Raton Resort and Club in Boca Raton, Florida. The meeting in the year 2000 will be in either Arizona or California.

The 1996 Annual Meeting report was given by Dr. Dickman. Site preparation for the meeting in Orlando is complete and the Scientific Program has been confirmed. A proposal was made for a special supplement to Spine from the Joint Section Annual Meeting. This proposal would include selection and publication of 30-40 submitted papers at the meeting.

AANS/CNS Meeting report was given by Dr. Cahill. The Spine Section Session at the current CNS meeting is entitled Rules and Regulations of Spine Surgery. The AANS meeting in 1996 will have a symposium on Endoscopic Spinal Surgery. A proposal for the 1996 Congress meeting will be brought to the Executive Committee in February 1996.

Research Committee Report was given by Dr. Fessler. One application was received for the study of cervical spondylitic myelopathy from Richard Saunders. This application was distributed for evaluation by the Research Committee. Recommendation was made to submit the grant to C.O.S.I.N. for critique. Kevin Foley was appointed to the Research Committee to succeed Richard Toselli.

Newsletter report was given by Dr. Rea. Two newsletters are anticipated for the following year. The Spine Section Newsletter will be published on the Neurosurgery On Call. Dr. Rea will be the Editor of the Spine Section portion of Neurosurgery On Call.

COSS Meeting Report was given by Dr. Menezes and Dr. Benzel. Four representative of the Joint Section went to the COSS meeting. Dr. Menezes, Dr. Benzel, Dr. Sonntag and Dr. Papadopoulos attended the recent COSS meeting. Vince Traynelis will attend the COSS Outcomes meeting. David Cahill and Kevin Foley will attend the COSS meeting at NASS this week. The Joint Section is monitoring the role in COSS and will report to the AANS and the CNS. A "observer status" will be maintained in COSS. Currently the section Chairperson, Past Chairperson, Secretary, and Chairperson Elect will attend all COSS meetings. Expenses will be paid by the Spine Section.

The letter from Dr. Tolchin regarding instrumentation privileges was reviewed. A document had previously been prepared by Dr. Foley and Dr. Klara. Dr. Foley and Dr. McGillicuddy will review this document with proposed changes to be presented at the next Executive Committee meeting.

A letter from Dr. Rosomoff regarding deletion of membership dues for senior members was discussed. Dr. Hadley will report on the possibility of incorporating this in the rules and regulations.

A letter from Dr. Camarata was discussed which requested a liaison from the Young Neurosurgeons AANS committee to be present on the Joint Spine Section Executive Committee. It was felt that this was not necessary due to the considerable involvement of Young Neurosurgeons on the current Executive Committee.

Pat Hitchon was appointed to represent the Joint Section on the Devices and Drugs Committee.

Lumbar Outcome/Neurosurgery On Call report was given by Dr. Toselli. The Outcomes data will be placed in a Central Database accessible by the Neurosurgery On Call Server. It is anticipated that an outcome function will be in place within the year of 1996. Outcome with regards to lumbar herniated disc and lumbar stenosis will be the initial effort. It is anticipated that there will be a uniform spine outcomes measurement instrument developed by NASS, AAOS, etc.

An update as to the litigation status regarding pedicle screws was given by Dr. Dickman. Dr. Fessler proposed to communicate with the Academy of Advancement of Science, the AMA and the Neuroscience Society in order to promote official stances on confidentiality of scientific data which is being threatened by the judicial motion to release the master file from the historical cohort study.

The meeting was Adjourned by Dr. Menezes.

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JOINT SECTION ON DISORDERS OF THE SPINE & PERIPHERAL NERVES

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 1995 AND 1994

DRAFT

	1995	1994
<u>ASSETS</u>		
Cash-Checking	\$ -	\$ (1,835)
Investments-Consolidated Pool	499,997	387,357
Receivables		
Misc, net of Allowances for Uncoll Accts	(926)	2,485
Interest	-	4,448
Due from AANS	-	100
	<u>(926)</u>	<u>7,033</u>
Prepaid Expenses		
Annual Meeting	23,032	25,969
Other Prepaid	-	240
	<u>23,032</u>	<u>26,209</u>
Furniture and Equipment, net of Accumulated Depreciation	871	1,029
	<u></u>	<u></u>
TOTAL ASSETS	\$ <u>523,574</u>	\$ <u>419,793</u>
<u>LIABILITIES AND NET ASSETS</u>		
Payable to AANS	\$ 15,662	\$ 31,377
Miscellaneous Payables	12,154	1,348
Deferred Dues	665	490
Deferred Annual Meeting Registrations	26,410	62,327
Deferred Annual Meeting Contributions	-	5,500
Total Liabilities	<u>54,891</u>	<u>101,043</u>
Net Assets		
Beginning	318,750	228,034
Net Revenue(Expense)	149,933	90,716
	<u>468,683</u>	<u>318,750</u>
TOTAL LIABILITIES AND NET ASSETS	\$ <u>523,574</u>	\$ <u>419,793</u>

JOINT SECTION ON DISORDERS OF THE SPINE & PERIPHERAL NERVES

STATEMENT OF ACTIVITIES

DECEMBER 31, 1995 AND 1994

DRAFT

	1995	Budget 1995	1995 Budget vs. Actual
REVENUES			
Membership Dues	\$ 29,559	\$ 24,000	\$ 5,559
Annual Meeting Registrations	209,702	149,900	59,802
Annual Meeting Exhibitors	34,345	35,800	(1,455)
Investment Earnings	40,658	12,000	28,658
Miscellaneous Contributions	49,575	16,000	33,575
Book Royalty Revenues	-	50	(50)
Miscellaneous Revenue	-	-	-
Contribution for Operating Expenses	7,235	6,000	1,235
TOTAL REVENUES	371,075	243,750	127,325
EXPENSES			
Audio Visual	\$ 15,157	\$ 16,000	843
Bank Fees	3,281	2,200	(1,081)
Contributions & Affiliations	-	-	-
Data Processing	962	1,000	38
Decorating	1,737	2,320	583
Depreciation	158	158	(0)
Dues & Subscriptions	-	-	-
Entertainment	2,131	2,500	369
Equipment Costs	160	200	40
Facility/Food & Beverage	71,379	76,350	4,971
Fellowships	34,600	-	(34,600)
Gratuities	664	750	86
Honoraria & Awards	3,966	1,000	(2,966)
Office & Other Supplies	961	6,450	5,489
Photocopy	1,403	925	(478)
Postage & Distribution	17,720	13,133	(4,587)
Printing & Distribution	18,845	14,533	(4,312)
Professional Services	567	-	(567)
Security	1,027	1,055	28
Shipping & Storage	-	1,000	1,000
Signs	580	600	20
Speaker Expenses	12,459	16,000	3,541
Staff Travel & Expense	2,753	3,000	247
Telephone	761	400	(361)
Tours & Transportation	4,489	1,925	(2,564)
Temporary Personnel	499	500	1
Uncollectible Accounts	1,030	-	-
Volunteer Travel	5,598	-	(5,598)
Other	864	-	(864)
Total Direct Expenses	203,751	161,999	(40,722)
Indirect Staff Time Allocations	17,391	15,800	(1,591)
TOTAL EXPENSES	221,142	177,799	(42,313)
NET REVENUE (EXPENSE)	\$ 149,933	\$ 65,951	\$ 85,012

JOINT SECTION ON DISORDERS OF THE SPINE & PERIPHERAL NERVES

STATEMENT OF ACTIVITIES

DECEMBER 31, 1995 AND 1994

DRAFT

	<u>1995</u>	<u>1994</u>
REVENUES		
Membership Dues	\$ 29,559	\$ 25,905
Annual Meeting Registrations	209,702	151,539
Annual Meeting Exhibitors	34,345	29,835
Investment Earnings	40,658	13,583
Miscellaneous Contributions	49,575	8,381
Book Royalty Revenues	-	12
Miscellaneous Revenue	-	-
Contribution for Operating Expenses	<u>7,235</u>	<u>4,099</u>
TOTAL REVENUES	<u>371,075</u>	<u>233,354</u>
EXPENSES		
Audio Visual	\$ 15,157	\$ 10,424
Bank Fees	3,281	2,463
Contributions & Affiliations	-	-
Data Processing	962	931
Decorating	1,737	4,123
Depreciation	158	158
Dues & Subscriptions		
Entertainment	2,131	2,200
Equipment Costs	160	-
Facility/Food & Beverage	71,379	65,183
Fellowships	34,600	-
Gratuities	664	595
Honoraria & Awards	3,966	830
Office & Other Supplies	961	944
Photocopy	1,403	565
Postage & Distribution	17,720	12,760
Printing & Distribution	18,845	8,861
Professional Services	567	400
Security	1,027	653
Shipping & Storage	-	732
Signs	580	-
Speaker Expenses	12,459	6,540
Staff Travel & Expense	2,753	1,056
Telephone	761	260
Tours & Transportation	4,489	5,586
Temporary Personnel	499	547
Uncollectible Accounts	1,030	-
Volunteer Travel	5,598	-
Other	<u>864</u>	<u>125</u>
Total Direct Expenses	<u>203,751</u>	<u>125,936</u>
Indirect Staff Time Allocations	<u>17,391</u>	<u>16,702</u>
TOTAL EXPENSES	<u>221,142</u>	<u>142,637</u>
NET REVENUE (EXPENSE)	<u>\$ 149,933</u>	<u>\$ 90,716</u>