

AANS/CNS SECTION ON DISORDERS OF THE SPINE AND PERIPHERAL NERVES



American
Association of
Neurological
Surgeons

A Section of the
American Association of Neurological Surgeons
and
Congress of Neurological Surgeons



CNS

November 12, 2015

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American Association of Neurological Surgeons
Attn: Tom Marshall
5550 Meadowbrook Drive
Rolling Meadows, IL 60008

Dear Dr. Marshall:

The Section on Disorders of the Spine and Peripheral Nerves is currently requesting proposals for Meeting Services for the 2017 Annual Meeting to be held March 8-11 in Las Vegas, Nevada. Meeting services include CME Accreditation, Abstract and Content Management, Marketing, Sponsorship, Exhibits, Registration, Housing and Meeting Management.

Attached please find an overview of the Section on Disorders of the Spine and Peripheral Nerves and detail of services we are requesting for the proposal.

After you have had an opportunity to review the attached information, I would be happy to answer any questions you may have or further discuss Section procedures.

If you wish to participate in this request for proposal, please send written confirmation of intent to jhurlber@calgary.ca by November 25. We would ask to receive your completed proposal by **January 15, 2016**. Thank-you for considering our request. We look forward to hearing from you.

Sincerely,

R. John Hurlbert, MD
Past Chair

Praveen Mummaneni, MD
Chair

Jack Knightly, MD
Incoming Chair

cc. Marjorie Wang, MD, Section Secretary