

Agenda
Executive Committee
AANS/CNS Joint Section on Disorders of the Spine and Peripheral Nerves
Marriott River Center, San Antonio, TX
Monday September 25, 2000

	Page
Call to order	C. Dickman
Approval of minutes (4/10/00)	N. Baldwin 1
Spine injury guidelines committee	M. Hadley/B. Walters 10
Treasurer's Report	R. Rodts 12
Old business	
Honorary names for fellowships/ research awards	C. Dickman
Decade of the Spine Meeting (World Spine)	S. Papadopoulos E. Benzel
Joint efforts w/ AANS Research Foundation	S. Papadopoulos
Liason reports	
AANS Liason to Joint Section	V. Sonntag
AANS Liason to N.I.A.M.D	E. Benzel
Committee reports	
2000 annual meeting	R. Rodts/T. Ryken
2001 annual meeting	T. Ryken/R. Heary 18
Exhibits and marketing	R. Haid
Education Committee	R. Heary
Future sites	S. Papadopoulos
Membership committee	C. Lauryssen
Rules and regulations	N. Baldwin
Nominating committee	V. Traynelis 21
Newsletter	J. Hurlbert
Web site	A. Levi
Awards committee	K. Kuhlengel
Research committee	M. Fehlings 22
Coordinating committee	Z. Gokaslan
Guidelines committee	T. Ryken
Outcomes committee	P. McCormick 25
CPT committee	J. Piper/G. Przybylski 26
Washington committee/ FDA issues	R. Fessler 27
P.A.C. Representative	S. Ondra
Public relations	G. Pait
Committee structure	N. Baldwin 34
New business	36
Neurosurgical Focus	C. Dickman
Spine Universe	C. Dickman
AHRQ Report on Lumbar Spinal Stenosis	C. Dickman 41
Appendices	
Bylaws	43
Duties and charges of committees	54
Executive Committee roster	62

CNS
G. Pait - practice marketing
NIH guys

fellow-Larry Khoo talk

Palm Pilot

Minutes of the Executive Committee Meeting
CNS/AANS Joint Section on Disorders of the Spine and Peripheral Nerves
San Francisco Marriott Hotel
Monday April 10, 2000

Dr. Dickman announced that Dr. Ondra will be the joint section Representative to the political action committee prior to calling the meeting to order.

Dr. Dickman called the meeting to order.

Members present: Dr. Dickman, Dr. Traynelis, Dr. Ondra, Dr. Belzberg, Dr. Haid, Dr. Fehlings, Dr. Heary, Dr. McCormick, Dr. Gokaslan, Dr. Perin, Dr. Pait, Dr. Benzel, Dr. Przybylski, Dr. Lauryssen, Dr. Rodts, Dr. Shaffrey, Dr. Papadopoulos, Dr. Levi, Dr. Fessler

Guests present: Ms. Susan Nowicki, Dr. Hoff (AANS Research Committee Representative), Dr. Sonntag (AANS Board Liason), Dr. Branch, Dr. Alexander.

Dr. Dickman announced that due to schedule considerations, there would be some deviation from the meeting agenda.

The minutes of the previous executive committee meeting were approved.

Dr. Haid delivered the report of the Exhibits Committee- A detailed exhibits report was presented which compared booth fees at the Joint Section annual meeting with those of comparable meetings. A motion was made to increase the fee for a 10 foot frontage booth (approx 10X 10) to \$2500. The motion was seconded and approved by unanimous vote. Dr. Haid also gave a brief review of guidelines for speakers covering off label use of devices. He also discussed the structure for the prospectus and will work to arrange a fee structure for additional sponsorships, such as coffee breaks, that is commensurate with the increase in booth rental fees.

Dr. Dickman stated that he felt the annual meeting chair should take a more active role in preparation of the prospectus. This will be added to the duties assigned to the annual meeting chair in the Joint Section duties roster.

Dr. Rodts delivered the treasurer's report- The Joint Section currently has \$1.12 million in total assets. The changing of managed funds to redistribute the balance of these assets, as was agreed-upon at the last executive committee meeting, is currently in progress. The accounting for the recent annual meeting is incomplete. Dr. Rodts indicated that this was largely due to a recent personnel change involving the accountant position.

Annual meeting report- Dr. Heary discussed the planned symposia, resident's course, and hosting of a single poster session all as part of the next annual meeting. He indicated that the feedback on the challenging case presentations had been quite positive and these will also be included in the next annual meeting. There will also be awards for the best three

posters. Scheduling matters were also discussed and it was agreed that the best time for the Executive Committee to meet was Wednesday morning prior to the start of the meeting. This will prevent conflict with the resident's course that is planned for Wednesday afternoon.

Dr. Hoff reported on the activities of the AANS Research Committee and discussed the idea of forming a mechanism whereby the joint section could fund research in cooperation with the AANS Research Committee. He indicated that the AANS had historically funded primarily laboratory research. Dr. Hoff proposed that the AANS join in partnership with the Joint Section to fund clinical research grants. The AANS Foundation has a substantial infrastructure to manage the oversight of such grants. The committee members expressed uniform interest in pursuing the relationship proposed by Dr. Hoff. Doctor Fehlings and Dr. Papadopoulos agreed to serve as representatives of the Joint Section and to "negotiate a deal". The preliminary framework for this joint research funding effort will be presented to the Joint Section Executive Committee at its next meeting.

Dr. Heary gave the education committee report- At the next CNS meeting there will be two symposia on spine topics. The first will focus on the cervical spine. The second symposium will focus on spine tumors. Dr. Heary is requesting suggestions for ideas regarding the presentations at the 2001 AANS meeting.

Dr. Papadopoulos gave the future sites committee report- The 2001 annual meeting will be held at The Point (Hilton) in Phoenix, AZ. Dr. Papadopoulos is working to sort out the cause of the reservation difficulties encountered at the recent annual meeting. This information will be used to fine-tune the room block reserved at Phoenix. In 2002 the annual meeting will be held at the Disney Yacht Club in Orlando. The original dates scheduled for this meeting conflicted with the AAOS annual meeting and they will therefore be changed. Multiple sites are still under consideration for the 2003 annual meeting.

Dr. Lauryssen gave the membership committee report- The Joint Section membership database is being copied to Dr. Lauryssen's computer at Washington University. It will then be more readily accessible to the committee. A drive to increase membership was outlined. This involved a three point strategy that includes: 1) targeting residents for membership, 2) providing financial subsidization for residents who present at the joint section annual meeting, and 3) sending letters to neurosurgery department heads to recruit new members from both resident and faculty ranks. Dr. Lauryssen reported that membership is currently at an all-time high with 1,532 members. Dr. Papadopoulos suggested that we may be able to create a common membership enrollment form with the CNS. It may be possible to create a web site application page whereby a person joining the Congress simply checks an additional box to join the Joint Section. Dr. Lauryssen will explore this option. Further discussion was held and Dr. Lauryssen will formulate a budget and a detailed plan to move forward with the membership drive. This will be presented at the next meeting of the Executive Committee.

Dr. Levi gave the Web Site Committee report- He briefly outlined his involvement thus far and expressed an interest in getting feedback from the committee regarding the web site.

The report of the Nominating Committee was deferred

Dr. Baldwin delivered the newsletter report in the absence of Dr. Hurlbert- Plans for the next issue of the newsletter were reviewed and the plan to join forces with the CNS was also discussed. Dr. Papadopoulos distributed copies of Neurosurgery News to the committee and indicated that he has found Dr. Levy (editor of neurosurgery news) to be receptive to providing the Joint Section with essentially unlimited space for our newsletter.

The Awards Committee report was deferred

Dr. Fehling's presented to the Research Committee report- Two research grants have been approved. One grant is for \$15,000 and the other is for \$30,000. The results of research funded by these two grants will be presented at the 2001 annual meeting. The grading and evaluation form used to assess these grants has been retained and may be used in the future. The application for Joint Section research grants will be placed on the web site.

Dr. Gokaslan presented the Coordinating Committee report- The coordinating committee will make greater use of the web site to recruit applicants for the Joint Section awards as well as to make the application forms more available. Flyers will also be sent to the chairs of academic departments to advertise the awards.

Dr. Fehling's delivered the Guidelines Committee report: the document on steroid use in spinal cord injury is nearing completion. The use of steroids to treat spinal cord injury patients only reaches the level of a clinical option. On rigid review, the data do not support steroid use at the level of clinical guideline. With regard to the surgical decompression guideline, no standard of care could be determined. It was considered a "strong option" to urgently reduce bilateral locked facets in the patient who is deteriorating neurologically.

Dr. McCormick discussed the work of the Outcomes Committee- The initial data on the lumbar disc project from the 18 sites where IRB approval was obtained will be presented at the upcoming annual meeting of the CNS.

Dr. Przybylski gave the CPT report- A compromise has been reached regarding approach codes. The approach issue was settled by agreement that the 62 modifier will be used for those portions of the case in which the approach is considered part of the parent code (such as in the vertebrectomy codes) but not for portions where approach isn't considered part of the code (such as spinal instrumentation).

Dr. Sonntag delivered a rundown on the AANS Board meeting: Dr. Sonntag emphasized the importance of the Joint Section Liason to the AANS Board. He stated that he will

request the AANS Board to name an alternate as liaison for the Joint Section for those instances when Dr. Fessler cannot attend. The AANS board has accepted the guidelines on vertebroplasty that were prepared by Dr. Fessler and his committee consisting of doctors Foley, Zucker, and Baldwin. The USA today advertorial was reviewed. It was reported that the NASS guidelines on disc pathology nomenclature will soon be published. NASS will also soon have its own journal called "The Spine Journal". Dr. Sonntag requested nominations to submit to the board of NASS for editor/deputy editor positions for this journal. The idea of a joint meeting held in conjunction with other organizations was discussed. No conclusion was reached. Dr. Benzel and Dr. Papadopoulos will work on a business plan and a format model for a meeting to be held jointly with NASS.

Dr. Fessler delivered the Washington Committee report: the NINDS budget is increasing again this year. Discussion was held regarding the fact that spine disorders are usually dealt through an alternative branch of the NIH. The percentage of grants to neurosurgeons was thought to be low. Dr. Fessler will investigate the funding of grants to neurosurgeons.

The reevaluation of the CPT code 63042 has been killed by a request to withdraw the reevaluation. The \$13.2 million SPORT study was reviewed. It is felt by a most neurosurgeons familiar with the study that the protocol is stacked heavily in favor of nonsurgical treatment. It is also believed that the protocol makes it very difficult to demonstrate the benefit of surgery.

The "Doctor's Bill of Rights" he is apparently a dead issue as is the proposal by President Clinton to increase penalties for medical fraud.

Dr. Pait delivered the Public Relations report. A written report, circulated in the form of a memo from Ms. Nowicki to Dr. Pait, is included with the minutes. Dr. Pait plans to move forward with a budget proposal and more specific plans at the next meeting of the Executive Committee. Dr. Schaffrey also suggested the possibility of developing a speakers bureau to offer neurosurgeons as speakers to groups of primary care providers.

Old business: The naming of fellowships and grant awards to honor certain individuals was discussed. The idea met with the approval of the committee and Dr. Dickman will research the idea beginning with an award named in honor of Dr. Ralph Cloward. Funding for this award is in place and Dr. Dickman will secure the permission of Dr. Cloward for naming the award. Several committee members who are acquainted with the Cloward family offered to help in this process. Naming of other honorary awards is planned. Specifically, awards named in honor of Drs. Sanford Larson and Volker Sonntag were also discussed. Dr. Dickman will have further details to discuss at the next meeting of the Executive Committee.

The meeting was then adjourned.

AANS/CNS Section on Disorders of the Spine
Statement of Financial Position
As of June 30, 2000 and 1999

For Agenda Book C
Spine Etc Comm.
San Antonio
9/25/00

	Current Year 06/30/00	Prior Year 06/30/99
ASSETS		
Cash - Checking		(\$423)
Investments-Consolidated Pool, at Market	369,733	315,687
Accounts Receivable, net of Allowance for Uncollectible Accounts	39,114	23,098
Prepaid Expenses	15,063	8,267
Long-Term Investment Pool, at Market	549,256	551,831
TOTAL ASSETS	\$973,166	\$898,460
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts Payable and Current Liabilities	\$1,382	\$32,517
Due to/From AANS	8,504	15,159
Due to/From Sections		4,845
Deferred Dues	30,319	26,394
Total Liabilities	\$38,205	\$78,914
Net Assets		
Unrestricted	\$819,546	\$683,581
Net Revenue (Expense)	115,415	135,965
Total Net Assets	\$934,961	\$819,546
TOTAL LIABILITIES AND NET ASSETS	\$973,166	\$898,460

AA/NCNS Section on Directors of the Spine
Statement of Revenue and Expenses by Function
For the Twelve Months Ending June 30, 2000

	Fiscal 2000:			Fiscal 1999:		
	YTD	YTD	YTD	YTD	YTD	YTD
	Ann Mng	Admin	Total	Ann Mng	Admin	Total
	Actual	Actual	Actual	Actual	Actual	Budget
REVENUES						
Membership Dues						
Net Investment Earnings		\$58,175	\$58,175		\$59,180	\$50,000
Registration Fees	168,495	8,808	9,505	204,100	37,172	20,000
Exhibitors Fees	138,880		186,485	106,800	204,100	134,050
Exhibitors Contributions/Sponsorships	57,500	30,000	138,880	70,006	106,800	89,000
Barquet Revenue			87,500			
Miscellaneous Revenue			3,520			
Contributions for Operating Expenses		1	1	9,574	10,714	31,000
TOTAL REVENUES & SUPPORT	\$380,885	\$9,332	\$390,217	\$380,480	\$107,046	\$342,550
EXPENSES						
Audio Visual						
Bank Fee	\$39,133	\$160	\$39,293	\$20,383	\$123	\$20,506
Contributions & Affiliations	4,847	219	5,066	3,133	367	\$16,323
Computer Programming & Supplies		36,000	35,000	2,224	2,224	1,080
Decorating	8,267	268	8,535	2,464	450	3,795
Depreciation					396	198
Dues & Subscriptions					330	
Entertainment						3,000
Equipment Costs						90
Facility						7,500
Food & Beverage	111,794	1,762	113,556	7,950	83,672	83,672
Fellowships		30,000	30,000	115,489	59,118	48,028
Freight & Shipping						725
Gifts & Gratuities	100	266	366	500	500	500
Honoraria & Awards	4,536		4,536	1,884	1,884	700
Marketing & Advertising	383		383	2,088	680	6,983
Office & Other Supplies	608	425	1,033	210	523	800
Photocopy	252	487	739	557	616	1,040
Postage & Distribution	9,540	8,027	17,567	8,889	5,888	14,860
Printing/Typesetting	26,624	5,814	32,438	31,428	6,808	30,075
Professional Services		1,821	1,821		2,891	4,660
Security	1,180		1,180	1,043		893
Signs	2,337	58	2,394			1,700
Speaker Expenses	525	576	1,100	5,682	5,582	4,100
Staff Travel	2,776	45	2,776	7,184	468	5,080
Telephone	680	83	766	858	941	700
Temporary Personnel	1,484		1,484			250
Tours & Transportation						1,080
Volunteer Travel	1,602	362	1,962	1,140	882	2,448
Uncollectable Accounts	8,818	11,691	20,509	1,787	75	3,076
Staff Coordination	32,030	3,195	35,225	44,986	15,334	80,326
Miscellaneous	12,621		12,621	775	(1,000)	(225)
TOTAL EXPENSES	\$270,717	\$100,147	\$370,864	\$285,688	\$85,982	\$282,106
NET REVENUE (EXPENSES)	\$110,168	\$8,297	\$118,465	\$124,911	\$11,064	\$60,444

09/15/00 6:31pm

09/14/00 07:32 TX/RX NO.1073 P.003

For Agenda (6)
Book
San Antonio

AANS/CNS Section on Disorders of the Spine
Statement of Revenues & Expenses
For the Twelve Months Ending June 30, 2001
Combined

	Year Ended 06/30/01 Ann Mtg Budget	Year Ended 06/30/01 Admin Budget	Year Ended 06/30/01 Total Budget
REVENUES			
Membership Dues		\$60,000	\$60,000
Net Investment Earnings		26,000	26,000
Registration Fees	182,580		182,580
Exhibitors Fees	175,000		175,000
Exhibitors Contributions/Sponsorships	65,000	32,000	97,000
Banquet Revenue	11,200		11,200
Advertising Revenue	5,000		5,000
Contributions for Operating Expenses		10,000	10,000
TOTAL REVENUES & SUPPORT	\$438,780	\$128,000	\$566,780
EXPENSES			
Audio Visual	\$37,724		\$37,724
Bank Fee	3,350	200	3,550
Decorating	3,350		3,350
Entertainment	1,500		1,500
Equipment Costs	1,000		1,000
Food & Beverage	158,000	1,700	159,700
Fellowships		30,000	30,000
Freight & Shipping	600		600
Gifts & Gratuities	900	300	1,200
Honoraria & Awards	15,100		15,100
Insurance	1,529		1,529
Marketing & Advertising	2,000		2,000
Office & other Supplies	5,198	500	5,698
Photocopy	600	500	1,100
Postage & Distribution	15,000	350	15,350
Printing/Typesetting	32,160	500	32,660
Professional Services		2,000	2,000
Security	1,350		1,350
Signs	4,807		4,807
Speaker Expenses		600	600
Staff Travel	6,126		6,126
Telephone	1,400	200	1,600
Temporary Personnel	1,500	100	1,600
Tours & Transportation	11,650		11,650
Volunteer Travel	1,158		1,158
Staff Coordination	50,879	12,500	63,379
TOTAL EXPENSES	\$356,881	\$49,450	\$406,331
NET REVENUE (EXPENSES)	\$81,899	\$78,550	\$160,449