



THE AMERICAN ASSOCIATION OF NEUROLOGICAL SURGEONS

(FOUNDED AS THE HARVEY CUSHING SOCIETY IN 1931)
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February 6, 1987

013821

Edward Tarlov, M.D.

Treasurer

Joint Section on Spinal Disorders

Lahey Clinic Medical Center

41 Mall Road

Burlington, MA 01805

Dear Doctor Tarlov:

Yesterday, I was faced with taking the initiative on a matter in connection with the Joint Section on Spinal Disorders. I very much hope my action meets with your approval.

We recently received the final billing from the Boca Raton Hotel and Club, in connection with the section's most recent meeting. Because hotels require a very prompt response to their final billing, this association specifically agrees (in advance) to pay only 90% of such final billings; the remaining 10% to be held until a thorough audit of the bill, and supporting data is completed.

Overlooking the fact that I cannot, individually, sign checks in excess of \$5,000 for the section, Peggy Podboy's staff proceeded with an initial review of the invoice, and then sent it on to our accounting department for payment. Unfortunately, there was no longer time to get a check to you for counter signature, and then send it on to the hotel.

If full payment had been required in this bill, I would have simply told the hotel that they would have to wait for us to process the check through your office. However, as only 90% was being paid (as mentioned above), I decided that the section would prefer to have the invoice paid on time. Therefore, I issued a check to the hotel, on the AANS account, and enclose an invoice to the section for reimbursement. With your approval of this invoice, a check will be prepared (to AANS), and sent on to you for counter signature.

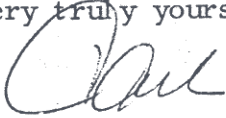
We are presently conducting the final detail review of the invoice and supporting materials. Upon completion of this review, any adjustments will be made, and a check for the final amount will be dispatched.

Edward Tarlov, M.D.
February 6, 1987
Page 2

013821

Once again, I hope you approve of this rather unorthodox procedure. As mentioned above, had the check been for the final total amount, I would not have taken this action prior to your personal review of the billing. In any case, you have my assurance that this kind of thing will not occur again.

Very truly yours,



Carl H. Hauber, CAE

CHH/dhc

Enclosures

cc: George W. Sybert, M.D., Chairman
Peggy M. Podboy, Meeting Manager